

**Revised Agenda  
Regular City Council Meeting  
Monday October 19, 2020, 7:00 PM  
Beverly Middle School Library  
Remote Meeting/Live stream on Bev Cam**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly City Council, Committee of the Whole will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at <http://www.beverlyma.gov/events/category/city-meetings/#>. For this meeting, members of the public who wish to watch and listen to the meeting may do so in the following manner: Tuning in the BevCam on Channel or watching BevCam's YouTube channel: <https://www.youtube.com/user/BevCamTV> and clicking into the BevCam Government channel. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

**Roll Call of Members:**

**Pledge of Allegiance to the Flag: Councilor Rotondo**

**Moment of Silence:**

**Resolutions: Order #224- Beverly First Responders-Ward One Councilor Rotondo and Ward Five Councilor Feldman**

**Presentations, Awards and Memorials:**

**Comments by Citizens (subject to the conditions contained in Appendix A to the "Rules and Orders"):**

**Anyone who would like to speak at the Meeting has until 9:30AM on the day of the Meeting to register with the City Clerk. (Limit of 3 @ 5 minutes each):**

1. **Budget Analyst -Gerry Perry**

**Public Hearings: None**

**Acceptance of Minutes of Previous Meeting: None**

**Communications from His Honor the Mayor:**

1. **Order #218-Grant-for \$3,923.69 from the Department of Public Health-Bureau of Infectious Disease and Laboratory Sciences to support the enhancement of local Influenza vaccines.**
2. **Order #219-Donation-for \$6,000 from Senior Care to support Beverly Council on Aging**
3. **Order #220-Grant-for \$78,386 from the Federal Aviation Administration. This grant represents a reimbursement of the consulting fees and compensation for property located at 85 Burley Street, Danvers, MA.**
4. **Order #221-Grant-for \$16,212.50 from the Center for Tech and Civic Life for election expenses.**

**Communications, from other City Officers and Boards:**

1. **Order #222-Finance Director, Bryant Ayles- Prior Years invoices totaling \$17,720.70. Paid out by their respective Department budgets.**
2. **Order #223-Councilor Ames- Appointment for Alison Dudley, as Ward 3 Representative on the Open Space and Recreation Committee.**

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**Communications, Applications and Petitions: None**

**Motions and Orders: None**

**Reports of Committees**

Reports of Committees: See attached Committee Reports with Actions taken noted. Note that the Council is likely to act on matters listed on the Committee Reports, unless they are held in Committee. Committees also may meet during a Recess of the full Council, and consider any Agenda Item identified herein, or on the attached Committee Reports, and report back to the full Council on such matters when it reconvenes. The foregoing matters are those reasonably anticipated by the President up to 48 business hours prior to the scheduled Meeting time. It is possible that not all matters will be addressed. To the extent permitted by law, matters may be discussed that are submitted or arise within 48 business hours of the scheduled Meeting, if they were not reasonably anticipated by the President

Meeting ID

**[meet.google.com/grp-picc-hvi](https://meet.google.com/grp-picc-hvi)**

Phone Numbers

**(US)+1 218-451-2555**

PIN: 738 582 794#

COUNCILOR-AT-LARGE  
PAUL M. GUANCI,  
COUNCIL PRESIDENT  
TIMOTHY FLAHERTY  
JULIE R. FLOWERS



WARD COUNCILORS  
WARD 1 TODD C. ROTONDO  
WARD 2 ESTELLE M. RAND  
COUNCIL VICE PRESIDENT  
WARD 3 STACY M. AMES  
WARD 4 SCOTT D. HOUSEMAN  
WARD 5 KATHLEEN M. FELDMAN  
WARD 6 JOHN P. FRATES, JR.

October 15, 2020

Dear Honorable City Council,

Attached please find for your consideration, a resolution in support and in gratitude for Beverly's First Responders. The pandemic has been challenging for all of Beverly's citizens, however the members of the Beverly Police Department, Beverly Fire Department and Emergency Services have gone above and beyond to serve our community during such a challenging time. These men and women risk their health, and quite literally their lives, on a daily basis to protect the citizens of Beverly and deserve our support during these difficult times.

Respectfully,

Todd Rotondo  
Ward 1 City Councilor

Kathleen Feldman  
Ward 5 City Councilor

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2020 OCT 15 P 6:30



## A Resolution Commending Beverly's First Responders

We recognize that this Public Health Emergency has placed a disproportionate strain on our City's First Responders, who are going to work each day to ensure that all of Beverly's citizens are safe. First responders prioritized public health over their own personal wellbeing in the early days of the global pandemic with limited PPE and limited knowledge of this virus; and,

**Whereas**, Beverly's first responders, in particular, including the Beverly Police Department (BPD), the Beverly Fire Department (BFD), and Beverly Emergency Medical Services (EMS), are routinely going above and beyond the call of duty and the usual demands of their jobs in protecting public health and safety in the face of a global pandemic.

**Whereas**, Beverly's first responders, including the BPD, BFD, and EMS, continued to work every hour of every day to keep the citizens of Beverly safe, regardless of any increase in potential exposure to COVID-19, attending to all calls and responding to all accidents and incidents.

**Whereas**, The Beverly Police Department is an organization of professional men and women who are ethically and morally dedicated to providing the finest quality of law enforcement services to the citizens of Beverly. While maintaining respect for individual rights, human dignity, cultural diversity and community values, they pledge to sustain a working partnership with our community to protect life and property, and to maintain a safe and peaceful environment for all.

**Whereas**, even during the current Covid 19 pandemic, members of the Beverly Police Department have been ready to answer the call. From something as simple as helping an elderly person cross the street to saving someone's life by administering a dose of NARCAN, the men and women of the department take pride in every task and responsibility asked of them as both individuals and as a department. Lifesaving medical aid, preventing suicide, keeping businesses safe and secure, eliminating drugs from our streets and investigating any number of crimes are all in a day's work for the members of the Beverly Police Department. The members of the Beverly Police Department come to the aid of all citizens regardless of their color, race, gender, political views, health or economic status.

**Whereas**, In the aftermath of school closures, the BPD's School Resource Officers and Community Impact Unit conducted wellbeing checks, helping families access school lunches despite the closure of school buildings, while BPD officers coordinated with school administrators and, in the wake of the inability to hold Beverly's annual bike rodeo, made personal deliveries of helmets to families.

**Whereas**, it is the mission of the Beverly Fire Department to provide quality fire protection and Emergency Medical Services to the citizens of the community through professional and competent fire suppression forces as well as vigorous public education and fire prevention efforts. There are approximately 40,000 residents living across the city in roughly 16,000 housing units. The Beverly Fire Department responds to nearly 5,100 emergency calls every year varying from structure fires to motor vehicle accidents and medical aids.



**Whereas,** The BFD went into the pandemic with a minimal staffing level and rotated crews to mitigate COVID-19 exposure, supported by dispatchers who also dutifully reported to work every day.

**Whereas,** The BFD demonstrated significant flexibility in conducting COVID exposure evaluations prior to addressing the issue at hand whenever possible, while also avoiding delays that may have exacerbated any already-dangerous situations.

**Whereas,** EMS, often the first to arrive on calls, responded to an increased volume of emergencies and requests for transport to Beverly Hospital.

**Whereas,** EMS judiciously determined, in many instances, whether a BFD or BPD response was required, deftly helping to allocate resources—both in terms of personnel and a limited supply of PPE—during a global pandemic for which no municipality or local agency was fully prepared.

**Now Therefore:**

Be it known that the Beverly City Council, on behalf of the citizens of Beverly, wishes to express the utmost gratitude for, and pride in, the hard work and dedication of our city's first responders during such challenging times. The Beverly City Council, and the citizens of Beverly, understand that, at a time when non-frontline workers were asked and advised to stay at home, frontline workers, including our first responders, were asked to do just the opposite, in many cases increasing the potential of risk to themselves and to their families. We hereby commend them for their sacrifice and their service.

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Paul M. Guanci, President

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Estelle M. Rand, Vice President

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Timothy P. Flaherty, Councilor at Large

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Julie R. Flowers, Councilor at Large

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Todd C. Rotondo, City Councilor Ward 1

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Stacy M. Ames, City Councilor Ward 3

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Scott D. Houseman, City Councilor Ward 4

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Kathleen M. Feldman, City Councilor Ward 5

---

John P. Frates Jr., City Councilor, Ward 6





**CITY of BEVERLY**  
**OFFICE of THE MAYOR**

*191 Cabot Street*  
*Beverly, Massachusetts 01915*  
*Phone (978) 921-6000*  
*Fax (978) 922-0285*

**Mayor**

*Michael P. Cahill*

**Chief of Staff**

*Stephanie Bilotti*

**Executive Secretary**

*Martha A. Lewis*

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2020 OCT 15 P 1:59

October 6, 2020

The Honorable City Council  
City Hall  
Beverly, MA 01915

Dear Honorable City Council:

I am pleased to inform you that the City of Beverly has been awarded a \$3,923.69 grant from the Department of Public Health (DPH) – Bureau of Infectious Disease and Laboratory Sciences (BIDLS) to support the enhancement of local influenza vaccine activities for the upcoming Fall 2020 influenza season. The Metropolitan Area Planning Council (MAPC) has been selected by the Massachusetts Department of Public Health to administer the disbursement of funds.

Massachusetts General Law Chapter 44 Section 53A requires both City Council and Mayoral approval before any grant, earmark, donation or gift to the City can be expended for their prescribed purpose. I therefore request the City Council approve this grant by taking action on this matter at your October 19, 2020 meeting. Thank you.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Michael P. Cahill".

Michael P. Cahill  
Mayor

cc: Catherine Barrett, Director of Grants  
Bill Burke, Public Health Director



**CITY of BEVERLY**  
**OFFICE of THE MAYOR**

*191 Cabot Street  
Beverly, Massachusetts 01915  
Phone (978) 921-6000  
Fax (978) 922-0285*

219

**Mayor**

*Michael P. Cahill*

**Chief of Staff**

*Stephanie Bilotti*

**Executive Secretary**

*Martha A. Lewis*

CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERKS OFFICE  
2020 OCT 15 P 2:00

October 8, 2020

The Honorable City Council  
City Hall  
Beverly, MA 01915

Dear Honorable City Council:

I am pleased to inform you that the City of Beverly has received a \$6,000 donation from Senior Care to support the Beverly Council on Aging. This donation provides funding which will be used to support senior citizens in our community particularly during the current public health crisis. There are no restrictions on this gift.

Massachusetts General Law Chapter 44 Section 53A requires both City Council and Mayoral approval before any grants, earmarks, donations or gifts to the City can be expended for their prescribed purpose. I therefore request the City Council approve this donation by taking action on this matter at your upcoming meeting on October 19, 2020. Thank you.

Sincerely yours,

Michael P. Cahill  
Mayor

cc: Catherine Barrett, Director of Grants  
Maryann Holak, Director, Council on Aging  
Samatha Kossow, Assistant Director, Council on Aging





**CITY of BEVERLY**  
**OFFICE of THE MAYOR**

*191 Cabot Street  
Beverly, Massachusetts 01915  
Phone (978) 921-6000  
Fax (978) 922-0285*

220

**Mayor**

*Michael P. Cahill*

**Chief of Staff**

*Stephanie Bilotti*

**Executive Secretary**

*Martha A. Lewis*

October 14, 2020

CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERKS OFFICE  
2020 OCT 15 P 2:00

The Honorable City Council  
City Hall  
Beverly, MA 01915

Dear Honorable City Council:

I am pleased to inform you that the City of Beverly has been awarded a \$78,386 grant from the Federal Aviation Administration (FAA). This grant funding represents a reimbursement of the consulting fees and compensation for property located at 85 Burley St. Danvers, MA. Please see the Beverly Regional Airport letter for specific details and financials regarding this project.

Massachusetts General Law Chapter 44 Section 53A requires both City Council and Mayoral approval before any grant, earmark, donation or gift to the City can be expended for their prescribed purpose. I therefore request the City Council approve this grant at your upcoming meeting on Monday, October 19, 2020. Thank you.

Sincerely yours,

Michael P. Cahill  
Mayor

cc: Bryant Ayles, Finance Director  
Catherine Barrett, Director of Grants  
Gloria Bouillon, Airport Manager  
Kim Crofts, Airport Administrative Assistant



**GLORIA BOUILLON  
AIRPORT MANAGER  
50 L. P. HENDERSON ROAD  
BEVERLY, MA 01915  
(978) 921-6072**

CITY OF BEVERLY  
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2020 OCT 15 P 2:00

**DATE:** October 13<sup>th</sup>, 2020

**TO:** Beverly City Council

**THROUGH:** Mayor Michael Cahill, Bryant Ayles, Director of Finance, Catherine Barrett Director of Grants

**FROM:** Gloria Bouillon, Airport Manager, Beverly Regional Airport

**BACKGROUND AND JUSTIFICATION:**

This is a two-part project, and the original project was accepted and approved by City \$200,000.00. The airport requested \$190,000,000.00 from the City of Beverly, the Airport put in \$10,000.00 from the Fund Balance in the original appropriation for two aviation easements, including legal fees, consulting fees, and the compensation to the property owners of two parcels (85 and 87 Burley Street Danvers MA), for tree obstruction removal. The removal of the trees was issued in a separate grant in 2020 by Massachusetts Department of Transportation, Aeronautics Division.

Once the City Council approved the appropriation, a fund account was set up, (see corresponding documents from 2017). The 87 Burley Street was an easement, and compensated the property owners at \$22,900. The 85 Burley Street was a taking, and compensated the property owners at \$25,800.

Therefore the \$78,386.00 grant amount award (dated July 8<sup>th</sup> 2020) is a reimbursement of the consulting fees and compensation for property 85 Burley St, Danvers MA. The original appropriation of \$200,000.00 was for one grant to cover two parcels.

The total cost amount for 87 Burley Danvers MA is \$59,845.54. The FAA and State have already reimbursed the amount.

The total cost for 85 Burley St Danvers is, \$78,386.00, which, is the amount of the attached grant award.

**FINANCIAL AND BUDGETARY IMPACT:**

The Federal Aviation Administration has issued the grant, in the amount of \$78,386.00 to reimburse

project costs for 85 Burley St, Danvers MA.

**POTENTIAL DISADVANTAGES OR PROBLEMS IF NOT APPROVED:** If these grants and projects are not approved, the City of Beverly, and Airport will not be reimbursed for Project costs.

**REQUESTED ACTION:** The Beverly Airport Manager respectfully requests City Council approval and acceptance of the grant awards in the amount of, \$78,386.00 from the Federal Aviation Administration (FAA). This is a two-part project, and this is the second part in the reimbursement from the FAA.

Sincerely,

**Gloria Bouillon CM**  
**Airport Manager**





**CITY of BEVERLY**  
**OFFICE of THE MAYOR**

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*Beverly, Massachusetts 01915*  
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**Mayor**

*Michael P. Cahill*

**Chief of Staff**

*Stephanie Bilotti*

**Executive Secretary**

*Martha A. Lewis*

October 6, 2020

The Honorable City Council  
City Hall  
Beverly, MA 01915

Dear Honorable City Council:

I am pleased to inform you that the City of Beverly has been awarded a \$16,212.50 grant from the Center for Tech and Civic Life for election administration needs such as poll worker recruitment funds, hazard pay, and/or training expenses, polling place rental and cleaning expenses for early voting or Election Day, and temporary staffing.

The Center for Tech and Civic Life provides grants to local election jurisdictions across the United States to help ensure cities and towns have the staffing, training, and equipment necessary so this November every eligible voter can participate in a safe and timely way and have their vote counted.

Massachusetts General Law Chapter 44 Section 53A requires both City Council and Mayoral approval before any grant, earmark, donation or gift to the City can be expended for their prescribed purpose. I therefore request the City Council approve this grant by taking action on this matter at your October 19, 2020 meeting. Thank you.

Sincerely yours,

A handwritten signature in blue ink, which appears to read "Michael P. Cahill".

Michael P. Cahill  
Mayor

cc: Catherine Barrett, Director of Grants  
Lisa Kent, City Clerk



**CITY OF BEVERLY**  
**DEPARTMENT OF FINANCE**

*191 Cabot Street  
Beverly, Massachusetts 01915*

**222**

**OPERATING OFFICES:**

*Board of Assessors  
Office of Collections  
Office of Treasury  
Office of Accounting*

*Telephone  
978-921-6000  
Facsimile  
978-921-6195*

October 15, 2020

Dear Honorable City Council:

I request your approval to use FY2021 funds toward the payment of eight (8) prior year invoices totaling \$ 17,720.70. The attached invoices will be paid out of their respective Department budgets with your approval. The Per MGL Chapter 44 Section 64, the required certifications have been filed with the City Auditor.

I kindly request your approval to resolve these matters. Thank you for your consideration.

Sincerely,

Bryant Ayles, Finance Director

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2020 OCT 15 A 9:32



**METROPOLITAN**  
UNIFORM & LINEN SERVICES

Thank you for your business!!!!

# Invoice

St. Patricks

Metropolitan Linen Services  
105 Ward Hill Avenue  
Haverhill, MA 01835  
(617)381-1156

BEVERLY SENIOR CENTER  
90 Colon Street  
Beverly, MA 01915  
(978)921-6011

| Date       | Invoice | Day | Garment Mark | Freq | Seq | Term | Account    | Route |
|------------|---------|-----|--------------|------|-----|------|------------|-------|
| 03/11/2020 | 1534770 | Wed |              | 0    | 1   | CHG  | 2125-00000 | 11    |

## ROUTE

## OFFICE

| Line | Item    | Emp | Name/Description  | Sizes | Qty | Inv | Min | Adj | Qty | Adj | Amt    | Ext | Price   | Adj | Qty | Adj | Amt     | Total |
|------|---------|-----|-------------------|-------|-----|-----|-----|-----|-----|-----|--------|-----|---------|-----|-----|-----|---------|-------|
| 1    | 17101   |     | 71" WHITE TC      |       | 10  | 0   | 0   |     |     |     | \$0.00 |     | \$35.00 |     |     |     | \$35.00 |       |
| 2    | 19901   |     | BANQUET TC WHITE  |       | 10  | 0   | 0   |     |     |     | \$0.00 |     | \$7.00  |     |     |     | \$7.00  |       |
| 3    | LINENMT |     | LINEN MAINTENANCE |       | 0   | 0   | 0   |     |     |     | \$0.00 |     | \$9.00  |     |     |     | \$9.00  |       |

Env Chg

|              |        |            |         |             |  |
|--------------|--------|------------|---------|-------------|--|
| Office Adj.: | \$0.00 | Subtotal:  | \$86.00 | Route Adj.: |  |
| Tax Adj.:    | \$0.00 | Sales Tax: | \$0.00  | Tax Adj.:   |  |
| Net Adj.:    | \$0.00 | Prebill:   | \$86.00 | Net Adj.:   |  |

Comment: Thank you and have a great day!!!

Total Adj.:  
Tax Adj.:

Net Charge: **\$86.00**

Received By: \_\_\_\_\_

222

Raymond



[illegible]

# New England Partition & Installation, LLC

795 Elm Street, Suite 205  
Manchester, NH 03101  
Office: (603) 836-5340  
Accounting@NewEnglandPartition.com  
www.newenglandpartition.com

Date: 5/4/2020

No 222

Invoice # 3123

Project

P.O No.

Terms Net 30

Bill To  
Centerville School

| Qty | Item                    | Description  | Amount   |
|-----|-------------------------|--|----------|
| 1   | Toilet Partitions In... | Furnish & Install (5) Toilet Compartments & (2) Urinal Screens | 4,995.00 |

*J. Sherburne*



OCT 13 2020

86 880.62060

Thank you for choosing New England Partition!!

Balance Due

\$4,995.00



City of Beverly  
Massachusetts

No 222

191 Cabot Street, Beverly, Massachusetts Telephone: (978) 605-2301 Fax: (978) 921-6052

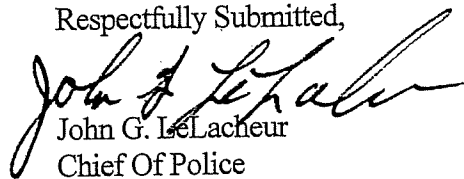
Date: 10/9/20

To: Carol Augulewicz, City Auditor

Pursuant to Massachusetts General Law Chapter 44 Section 64, and in relation to prior year invoices that were unpaid in the year that services were received, I, John G. LeLacheur, hereby state under the penalties of perjury that the services for which the attached bill from (Michael Devlin (petty cash)), totaling \$107.58 were ordered under the authority of my department and that such services were delivered and actually received by the City.

Michael Devlin \$107.58 12102/53810 Other Expenses

Respectfully Submitted,

  
John G. LeLacheur  
Chief Of Police





222

## City of Beverly Massachusetts

191 Cabot Street, Beverly, Massachusetts Telephone: (978) 605-2301 Fax: (978) 921-6052

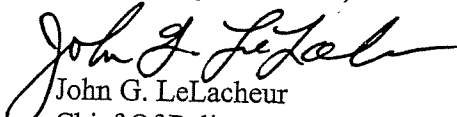
Date: October 7, 2020

To: Carol Augulewicz, City Auditor

Pursuant to Massachusetts General Law Chapter 44 Section 64, and in relation to prior year invoices that were unpaid in the year that services were received, I, John G. LeLacheur, hereby state under the penalties of perjury that the services for which the attached bill from (vendor names below), totaling \$1,932.12 were ordered under the authority of my department and that such services were delivered and actually received by the City.

|                  |          |                      |
|------------------|----------|----------------------|
| Matthew Malone   | \$868.32 | 12101/51581 Training |
| Matthew Malone   | \$568.80 | 12101/51581 Training |
| Axon Enterprises | \$495.00 | 12101/51581 Training |

Respectfully Submitted,

  
John G. LeLacheur  
Chief Of Police

# Powers & Sullivan, LLC

100 Quannapowitt Parkway  
Suite 101  
Wakefield, MA 01880  
Ph: 781-914-1700

#222

## Invoice

| DATE     | INVOICE # |
|----------|-----------|
| 1/8/2020 | 13269     |

City of Beverly  
Mr. Bryant Ayles, Director  
of Municipal Finance  
191 Cabot Street  
Beverly, MA 01915

FY20  
Invoice

Need  
Council  
Approval

| TERMS   | PROJECT |
|---------|---------|
| 30 Days | CATA    |

| DESCRIPTION   | AMOUNT                  |
|---|-------------------------|
| For services rendered in connection with the agreed-upon procedures engagement in relation to the requirements of the Federal Transit Administration. | 2,500.00                |
| Total   |                         |
| Payment is past due - please remit  | <b>Total</b> \$2,500.00 |

*[Signature]*

10-22-20



COUNCILOR-AT-LARGE

PAUL M. GUANCI,  
COUNCIL PRESIDENT  
TIMOTHY FLAHERTY  
JULIE R. FLOWERS

City of Beverly

CITY COUNCIL

WARD COUNCILORS

WARD 1 TODD C. ROTONDO  
WARD 2 ESTELLE M. RAND  
COUNCIL VICE PRESIDENT  
WARD 3 STACY M. AMES  
WARD 4 SCOTT D. HOUSEMAN  
WARD 5 KATHLEEN M. FELDMAN  
WARD 6 JOHN P. FRATES, JR.

October 15, 2020

Honorable City Council  
City Hall, 191 Cabot Street  
Beverly, MA 01915

Dear Fellow Council Members:

I would like to hereby appoint, subject to your review and any recommendations, Alison Dudley, 7 Beckford Street, to represent Ward 3 on the Open Space and Recreation Committee (OSRC). Ms. Dudley is an active community volunteer with the Ward 3 Civic Committee, working on projects including the cleaning of the Balch House property and part of the organizing team for the Ward 3 Candidate Forum last year. As a social worker and mother of young children living downtown, she has a keen understanding of the relationship of open space and quality of life. Her point of view, experience and intellect will be a valuable addition to the conversation and the community.

Her term would be effective until August 31, 2023. Thank you for your consideration.

Respectfully,

Stacy M. Ames  
Ward 3 Councilor  
978-295-0050

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2020 OCT 15 A 9:45